



Dear Camper and Family,

Welcome (or Welcome Back!) to the YMCA Camp Matawa Family! We are so glad that you have chosen to join us this summer! Our summer preparations began the day camp ended last year and we continue to work hard to make this the best summer yet! It is YMCA Camp Matawa's vision to provide a welcoming atmosphere and a sense of home for all of our campers through our dedication to quality programming, outstanding service and inclusion of children from all walks of life. The Spirit of Matawa fosters relationships, builds character and creates memories that last a lifetime. If you are a returning camp family, we're sure that you already know this and if you are a new camp family, we know that this vision will quickly become evident to you through your experiences this summer.

Please download the following forms and informational pieces that will require your attention. We ask you to thoroughly review everything to ensure that your camper's stay is successful! The following is a checklist for you to use as an aid in completing your camper's paperwork.

Please help ensure that your child's check in process goes smoothly by returning the following completed paperwork to camp no later than June 1.

- Health History and Examination Form: Please fill this form out as completely as possible. Having an up to date and complete record of camper medical history will allow us to ensure that the best care is given throughout their stay. A doctor's signature is not required verifying that the child has had a physical within the last 24 months, however it is recommended. If you have a signature on file at camp from last summer, please indicate this on the back of the form. All insurance information must be completed. Additionally, if you check any of the starred items on the Health Form, a Health Form Addendum and Authorization to Administer Medication must be filled out.
- Health Form Addendum and Authorization to Administer Medication: All medications must be submitted at the time of check-in in their original containers and complete written instructions should be included on this form.
- Camper Pick Up and Store Card Forms: On the top of this form, we ask that you assist us in keeping your camper safe by filling in the names of those individuals who are allowed to pick up your child. In addition to checking the name on the form, we also require a photo I.D. at the time of pick up. At the bottom of the sheet, please indicate how much money you (or your child!) would like to put in your child's store account. Campers do not need to have any cash with them on camp as only store credit is used during the week.
- Parent/Counselor Confidential Form: Each counselor reviews this form before your camper's arrival at Camp Matawa. Please fill out as completely and honestly as possible to assist our staff in making sure your child has a fun and successful week at camp.
- Behavior Agreement: This is an essential piece that should be carefully reviewed by the parent with the camper. By reading and understanding our Behavior Agreement before camp, you will arrive with a clear understanding of our expectations for all campers. Please be sure to read both sides and sign.
- Invoice: If you have a camp balance remaining, please refer to the invoice to complete that payment. Remember, payment plans are available and easy to set up by giving us a call. Please include your child's store money with your payment and return both by June 1.

As you begin to fill out the paperwork and think about the camp experience, please make sure to read through the Day Camp Parent Handbook. It is definitely a must read for new and returning families! All of our policies, procedures and suggestions on enjoying the camp experience are included.

If you are interested in sharing information about Camp Matawa with a friend, there are a few great tools available to you. You can pass a brochure onto them or they can download one at www.matawa.org. Of course, joining us for an open house is always a great idea too!

Once again, thank you for choosing YMCA Camp Matawa! Please feel free to contact us if you have any questions or concerns!

In the Spirit of Matawa,

Jen Feltz
Executive Director
jfeltz@ymcamke.org
262-626-2149 x6201

Annie Hernandez
Summer Camp Director
ahernandez@ymcamke.org
262-626-2149 x6209