



Dear Camper and Family,

Welcome (or Welcome Back!) to the YMCA Camp Matawa Family! We are so glad that you have chosen to join us this summer! Our summer preparations began the day summer camp ended last year and we continue to work hard as the summer of 2010 quickly approaches. It is YMCA Camp Matawa's vision to provide a welcoming atmosphere and a sense of home for all of our campers through our dedication to quality programming, outstanding service and inclusion of children from all walks of life. The Spirit of Matawa fosters relationships, builds character and creates memories that last a lifetime. If you are a returning camp family, we're sure that you already know this and if you are a new camp family, we know that this vision will quickly become evident to you through your experiences this summer.

Included in this packet you will find a variety of forms and informational pieces that will require your attention. We ask you to take a moment now to review all that is enclosed to ensure that your camper's stay is successful! The following is a checklist for you to use as an aid in completing your camper's paperwork.

Please help ensure that your child's check in process goes smoothly by returning the following completed paperwork to camp no later than June 1, 2010.

- Health History and Examination Form:** Please fill this form out as completely as possible. Having an up to date and complete record of camper medical history will allow us to ensure that the best care is given throughout their stay. A doctor's signature is required verifying that the child has had a physical within the last 24 months. If you have a signature on file at camp from 2009, please indicate this on the back of the form. All insurance information must be completed. Additionally, if you check any of the starred items on the Health Form, and Authorization to Administer Medication and Health Form Addendum must be filled out.
- Authorization to Administer Medication:** All medications must be submitted at the time of check-in in their original containers and complete written instructions should be included on this form.
- Camper Pick Up and Store Card Forms:** At the top of this sheet we ask that you take a moment to assist us in keeping your camper safe by filling in the names of those individuals who are allowed to pick up your child. In addition to checking the name on the form, we also require a photo i.d. at the time of pick up. At the bottom of the sheet, please indicate how much money you (or your child!) would like to put in your child's store account for the length of their stay. Campers do not need to have any money with them on camp as only store credit is used during the week.
- Parent/Counselor Confidential Form:** Each counselor reviews this form before your camper's arrival at Camp Matawa. Please fill out as completely and honestly as possible.
- Behavior Agreement:** This is an essential piece of information that should be carefully reviewed by the parent with the camper. By reading and understanding our Bullying Policy and Behavior Agreement now, you will arrive at camp with a clear understanding of our expectations for all campers. Please be sure to read both sides and sign.
- Invoice:** If you have a camp balance remaining, please refer to the invoice to complete that payment. Remember, payment plans are available and easy to set up by giving us a call. Please include your child's store money with your payment and return both at least two weeks prior to the start of camp.

Continued...

As you begin to fill out the paperwork and think about your summer camp experience with us this year, please make sure to read through the Parent/Camper Handbook. It is definitely a must read for new and returning camper families! All of our policies, procedures and suggestions on enjoying the camp experience are included.

If you are interested in sharing information about Camp Matawa with a friend there are a few great tools available to you. You can pass a brochure onto them or they can download one at www.matawa.org. While they're visiting our website, they can check out the Camp Matawa Video which is linked at the bottom of the home page. Of course joining us for an open house is always a great idea too!

Once again, thank you for choosing YMCA Camp Matawa! Please feel free to contact us if you have any questions or concerns!

In the Spirit of Matawa,



Jen Feltz
Executive Director
jfeltz@ymcamke.org
262-626-2149 x6201



Annie Hernandez
Summer Camp Director
ahernandez@ymcamke.org
262-626-2149 x6209